

BUSINESS ADMINISTRATION, A.A.S.

Transfer Track

Entry Time

Fall, Spring, Summer

Award

Associate of Applied Science degree

2 years (4 terms)

The Business Administration program prepares students for careers in diverse areas of business and is based on a strong foundation of business and general education courses. Upon completion of the program, students may choose to transfer to the Henry B. Tippie College of Business at the University of Iowa, the Mount Mercy University College of Business, the Stead Department of Business Administration and Economics at Coe College, or go directly into the workforce with a marketable credential.

Career Opportunities

- office manager
- front-line management
- advancement into supervisory capacity

Degree Requirements

Term 1		Credit Hours
BUS-101	Business Professionalism	1
BUS-102	Introduction to Business	3
CSC-116	Information Computing	3
ENG-105	Composition I	3
Approved Social Science Course ¹		3
MAT-165 or MAT-163	Business Calculus or Quant Reasoning for Business	3
Term Totals:		16
Term 2		
MGT-101	Principles of Management	3
ENG-108 or ENG-106	Comp II: Technical Writing or Composition II	3
PHI-105 or PHI-135	Introduction to Ethics or Multicultural Ethics	3
SPC-101 or SPC-112	Fundamentals of Oral Comm or Public Speaking	3
MAT-162	Business Statistics	4
Term Totals:		16
Term 3		
ECN-130	Principles of Microeconomics	3
ACC-152	Financial Accounting	4

BUS-185	Business Law I	3
Approved Humanities Course ¹		3
Approved Science Course ¹		3
Term Totals:		16
Term 4		
ACC-156	Managerial Accounting	4
ECN-120	Principles of Macroeconomics	3
Approved Literature Course ¹		3
Any Business Course with the following subject codes: ACC, BUS, FIN, MGT, MKT		3
POL-121 or CLS-151	International Relations or Understanding Cultures: Latin America	3
BUS-294	Business Admin Capstone ²	1
Term Totals:		17
Program Totals:		65

¹ Select a course from the approved list for your transfer institution. See your advisor for additional guidance.

² Must be taken in final term-permission required