

# HOSPITALITY OPERATIONS DIPLOMA

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## Entry Time

Fall

## Award

Diploma

1 year (2 terms)

Students in the Hospitality Management program may elect to receive a Hospitality Operations Diploma after completing the courses listed under the Diploma option. Please consult with the Hospitality Department for more information regarding this option.

This diploma is eligible for state and federal financial aid.

## Diploma Requirements

Term 1		Credit Hours
HCM-100	Sanitation & Safety	2
HCM-260	Hospitality Math	3
HCM-321	Intro to Hospitality Industry	1
HCM-600	Introduction to Lodging Operations	2
HCM-601	Housekeeping and Environmental Services	3
COM-723	Workplace Communications	3
	<b>Term Totals:</b>	<b>14</b>
Term 2		
HCM-330	Hospitality Personnel Mgmt	3
HCM-354	Service Techniques	2
HCM-618	Food and Beverage Operations	3
HCM-597	Front Office and Revenue Management	4
HCM-616	Hospitality Professionalism	1
HCM-279	Hospitality Accounting	3
	<b>Term Totals:</b>	<b>16</b>
	<b>Program Totals:</b>	<b>30</b>

When transferring to a four-year school, see your advisor for course requirements. Those transferring to a four-year college or university may want to substitute the following courses:

- ENG-105 Composition I **for**  
COM-723 Workplace Communications