

MANAGEMENT (MGT)

MGT-101 Principles of Management (3)

Applies current techniques and methods to the management functions of planning, organizing, leading and controlling. Focuses on critical analysis, development and effectiveness of organizational processes. Arts & Sciences Elective Code: A
Hours per week: 3.0 lecture

MGT-112 Business Innovation (3)

Applies creativity and innovation to manage projects in conjunction with STEM mentors from local businesses. Provides an experiential learning environment designed to foster development of entrepreneurial leadership skills through strategic development and execution. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

MGT-121 Project Management Basics (3)

Defines project management and examines the role of the project manager. Emphasizes on-the-job project management knowledge areas and processes. Practical applications and case studies are used to reinforce and apply concepts to real life situations. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

MGT-124 Project Management Tools (3)

Continues MGT-121, focusing on traditional project management tools and emerging project management technologies. Students develop a project plan, define and sequence tasks, identify critical path, allocate resources, estimate risks and maintain a budget. Uses popular project management software, such as MS Project and MS Excel. Arts & Sciences Elective Code: B
Hours per week: 2.0 lecture, 2.0 lab

Prerequisite: Take MGT-121.

MGT-130 Principles of Supervision (3)

Focuses on the knowledge, skills and tasks required of supervisors in the workplace. Topics include the supervisor's role in the hiring process, orientation and training, performance appraisals, conflict resolution, and termination along with measures of performance/productivity, motivation techniques, team leadership and workplace safety. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

MGT-137 Developing Leadership Skills (1)

Designed to give valuable suggestions on communicating effectively using coaching, counseling, delegating and performance reviews to develop subordinates. Arts & Sciences Elective Code: B
Hours per week: 1.0 lecture

MGT-139 Effective Team Building for Managers (1)

Participants learn the basics of team management, how to motivate team members, how to improve the communication process and understand the principles of leadership. Arts & Sciences Elective Code: B
Hours per week: 1.0 lecture

MGT-140 Time Management in the Workplace (1)

Focuses on high performance work times, being effective vs. being efficient, time wasters and solutions to them. Students also learn organizational skills, how to set goals, plan and prioritize. Arts & Sciences Elective Code: B
Hours per week: 1.0 lecture

MGT-145 Human Relations in Management (3)

Emphasizes the importance of proper attitudes towards self, others and organization values. Stresses the development of a good self-concept and the relationship this has to energy levels, emotions, verbal and nonverbal communication. Prepares students to understand how to deal with conflict and how to be a productive member of a work group. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

MGT-155 Integrated Project Management (3)

Actively reviews project management processes and studies the Project Management Book of Knowledge (PMBOK) in order to complete the certification for the Project Management Institute's Certified Associate Project Management Exam. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

Prerequisite: Take MGT-121.

MGT-161 Agile Project Management With Scrum (3)

Introduces agile project management processes to improve efficiency and flexibility while decreasing time to market. Explores Scrum, an agile practice that develops cross-functional and self-managed teams to produce a viable product that reacts to rapidly changing markets and climates. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

MGT-170 Human Resource Management (3)

Includes managerial philosophy of human resource administration, emphasizing the study of the personnel functions of recruiting, interviewing, selecting, placement, training and evaluating. Also addresses the issues of diversity in a dynamic environment. Arts & Sciences Elective Code: A
Hours per week: 3.0 lecture

MGT-171 Human Resource Strategies - Talent Management and Employee Relations (3)

Focuses on development of hands-on skills and critical thinking abilities necessary in the field of Human Resource Management. Includes the application of tools and techniques in the following HR functions: talent acquisition, total rewards, employee and labor relations, training /and development, and performance management. Arts & Sciences Elective Code: B
Hours per week: 3.0 lecture

Prerequisite: Minimum C- in MGT-170. Minimum C- in CSC-116. Take MGT-101.

MGT-179 Human Resource Strategies - Total Rewards, Safety and Labor (3)

Develops hands-on skills and critical thinking abilities necessary in the field of Human Resource Management. Introduces the application of tools and techniques in compensation, benefits, employee safety and workers compensation, and labor relations. Arts & Sciences Elective Code: B

Hours per week: 3.0 lecture

Prerequisite: Take MGT-101. Minimum C- in CSC-116. Minimum C- in MGT-170.

MGT-206 Global Business Skills (3)

Focuses on fundamental global business skills needed in today's global business environment. Includes a basic understanding of globalization as it impacts the business environment, close examination of culture as it relates to business, ethical decision making in the cross-cultural environment, and culturally appropriate techniques for international business settings. Arts & Sciences Elective Code: B

Hours per week: 3.0 lecture

MGT-300 Introduction to Entrepreneurship (3)

Examines the feasibility of a new business concept and the fundamentals of organizing a small business. Students measure their potential as an entrepreneur, identify business opportunities, examine entry strategies, understand the advantages and disadvantages of buying a business and evaluate the value of that business. Focuses on realizing business strengths, weaknesses, opportunities and threats. Implements the planning process through feasibility and business plans. Arts & Sciences Elective Code: B

Hours per week: 3.0 lecture

MGT-301 Management Capstone (3)

Emphasizes current trends in management and upper-level management concepts such as planning, organizing, leading and controlling. Provides a career component that focuses on employment tools, tips, preparation and industry exploration. Arts & Sciences Elective Code: B

Hours per week: 3.0 lecture

MGT-305 Business Plans for Entrepreneurs (3)

Focuses on small business strategies by developing a business plan and studying successful small businesses. Incorporates finance, marketing, sales, organizational structure, and strategic management and decision making. Addresses the unique entrepreneurial experience of conceiving, evaluating, creating, managing and potentially starting a business. Arts & Sciences Elective Code: B

Hours per week: 3.0 lecture

Prerequisite: Take MGT-300.

MGT-924 Honors Project (1)

Allows a qualified honors student to pursue a special concentration of study under the guidance of a faculty member. Requires completion of an honors project contract. May be taken more than once. Arts & Sciences Elective Code: B; Comments: Requires approval of supervising professor and dean

Hours per week: 1.0 lecture

MGT-928 Independent Study (1-4)

Taken concurrently with a standard course in the student's area of specialty. Special projects and/or individual readings are assigned by the program coordinator or an individual staff member. Projects must be approved before the beginning of the semester in which the work is to be done. Arts & Sciences Elective Code: B; Comments: Permission of instructor, dean

Hours per week: 1.0 lecture